

# Leaving Town Check List

- \_\_\_\_\_ Let Renaissance management know how to reach me
- \_\_\_\_\_ Cancel/Suspend newspapers
- \_\_\_\_\_ Stop/change mail
- \_\_\_\_\_ Remove everything from balcony
- \_\_\_\_\_ Shut off water valves
- \_\_\_\_\_ Make sure nothing is leaking or dripping
- \_\_\_\_\_ Set thermostat low enough to prevent mold
- \_\_\_\_\_ Clean out refrigerator
- \_\_\_\_\_ Make sure sliding door dam is clean; place towels on floor in front of it  
– not in it
- \_\_\_\_\_ Unplug all appliances, disconnect telephone and cable connectors
- \_\_\_\_\_ Sign necessary key release form and left key at reception desk for any  
expected vendors
- \_\_\_\_\_ Make arrangements with a home watch company or a friend to  
periodically check the unit
- \_\_\_\_\_ Have a good time!